

Town of Albany Minutes

November 09, 2021

The Town Board met at the Town Hall with all members present. The Pledge of Allegiance was shared. Proof of posting was verified in three places and on the website.

Approval of October 12 meeting minutes: A motion was made by Abel Schultz and seconded by Scott Roth to approve the minutes as presented. Motion carried 3-0.

Treasurer's Report: The Treasurer reported \$86,989.86 in Checking, \$145,727.11 in Savings Account, \$84,492.00 in the Building Account, \$95,487.45 in the Machinery Account, \$32,590.53 in the Reassessment Fund, and \$59,616.08 in the ARPA Account. \$2,500 will be transferred to the Reassessment Fund and \$10,000 will be transferred to the Machinery Account from the Checking Account in December. A motion was made by Scott Roth and seconded by Doug Lawrence to approve the Treasurer's Report as presented. Motion carried 3-0.

Public Input: Ted Schumacher, Nicole, and others were present to inquire about the Deadfoot Arms property on County Road X having zoning changed from Agricultural to Industrial. Deadfoot Arms makes parts for the military and small arms. They presently have 2 employees that work from 8:00 am to 5:00 pm Monday through Friday. In addition to the two pole buildings they have a parking lot, and well and septic system on the County X property. They said there is no testing or shooting on the the Albany site. The request for a zoning change will be referred to the Planning Committee to discuss their request and bring it to a Board meeting.

Website: The website is being constantly updated with approved meeting minutes and posting of upcoming meeting agenda.

Planning Commission: No meetings were held.

Roads and Driveway Permits: William Miller, Marten Portable Buildings, wants a 150' culvert. Abel will check with Green County Highway Commission and with zoning. This request will be tabled until the December 14th Regular Board Meeting. Abel Schultz reported that a TRIP Fund was approved for \$23,000 - \$24,000 for 2022. A building was constructed on Pine Haven Road, however, no driveway permit was requested nor approved. A motion was made by Abel Schultz and seconded by Scott Roth to approve a \$500 refund check for a Driveway Permit to Jeff & Kim Ortman @ 712 Wild Iris Way, Lot 45. Motion carried 3-0. A discussion was held regarding snow plow drivers for the coming winter season. Cole Krupke may be available on weekends. He needs to obtain a CDL license to drive the larger truck. Scott Pfeuti and Alan Stephenson declined.

Zoning: Scott Roth reviewed the proposed Zoning Code Amendments sent by Adam Wiegel, Green County Zoning. Comments are due to Green County Zoning by January 10, 2022. A decision regarding approval was tabled until the December 14th Regular Board Meeting.

Building Inspector: Bulding Permits for Sigmund & Carolyn Olson – new house at W2767 Wild Iris Way; Raymond & Iris Borntrager – room & porch addition at W292 Atkinson Road; David & Marilyn Carlson – electric to shed at N6257 Edmunds Road.

Assessor: A First Notice of Non-Compliance was received from the Wisconsin Department of Revenue. It stated that Town of Albany has been at less than 90% - 110% of full value on all Classes of Properties (out of compliance) for four consecutive years. If Town of Albany is not within 10% of full value in 2022, the Town will be out of compliance with State of Wisconsin law and the Wisconsin Department of Revenue will issue a Second Notice of Non-Compliance, If compliance is not achieved in 2023, the Wisconsin Department of Revenue will order "Special Supervision" of the following year's assessment for the Town of Albany. A copy of this Notice of Non-Compliance will be forwarded to Gardiner Appraisal.

Insurance: Dean Houlberg handed out summaries of insurance coverages for everyone to review. Dean will be meeting with Craig Kamholz to review the Town insurance coverages. The insurance policy coverage is annual and the policy expires 01/01/22. The insurance coverages will be discussed and approved at the December 12th Regular Board Meeting.

Library: Carolyn Seaver, Albertson Memorial Library, gave an update on the library and she reviewed the 2022 Albertson Memorial Library Budget. Town of Albany's share of the library funding will increase \$1,162 or 3% for 2022. The Library Board is working on a Strategic Plan.

Recycling: Dean Houlberg posted notices for the Town of Albany residents to take any brush to the Albany Town Hall property after 11-03-21. The Village of Albany brush pile is scheduled to be chipped on November 10th. No changes regarding trash or recycling will be put in the tax flier. Town of Albany received a proposed new Recycling Agreement from Village of Albany this afternoon. The Board will review the new proposal and act on it at a later meeting.

Fire Department: The Albany Fire Department is considering charging fees for some of their services.

EMS: No meeting was held.

Payment of Bills: A motion was made by Scott Roth and seconded by Abel Schultz to pay the bills as presented. Motion carried 3-0.

ARPA – By April 2022 a plan will need to be presented on how our ARPA funds will be used. The Wisconsin Towns Association website should be reviewed for reference.

ATV/UTV Discussion: A motion was made by Scott Roth and seconded by Doug Lawrence to approve the new ATV/UTV Ordinance with the elimination of proposed Section 7 and verbiage in Section 10. Roll Call Vote: Abel Schultz – Yes, Doug Lawrence – Yes, Scott Roth – Yes. Motion carried 3 to 0. About 25 signs need to be installed at the beginning and ending of each route. Abel Schultz made a motion and Scott Roth seconded a motion to approve up to \$3,500 for ATV/UTV signage. Motion Carried 3-0.

Equipment Purchases: Dump Trailer. Carter & Gruenewald quoted about \$16,000 with 9-12 month estimated delivery. Ron Krupke will look at other dealers for pricing.

2022 Budget Discussion: Budget workshop meeting is scheduled for November 22, 2021 at 6:30 pm to plan the 2022 Budget.

Election Poll Workers – Election Chief Inspector and Election Inspectors will be approved at the December Regular Board Meeting.

Set Next Meeting: The next regular meetings are set for Tuesday, Dec. 14, 2021, and Tuesday, Jan. 11, 2022.

Adjournment: A motion was made by Doug Lawrence and seconded by Scott Roth to adjourn. Motion carried 3-0.

Dean A. Houlberg
Clerk