

**Town of Albany**  
**Annual Meeting Minutes**  
**April 19, 2022**

The Town of Albany annual meeting was held at the Town Hall with all Board Members, all Officers, and Bonnie Zee present. Proof of posting was verified in three places and the website.

The Annual Meeting was called to order at 6:30 PM by Chairman Abel Schultz.

Abel Schultz read the minutes of the April 20, 2021 Annual Meeting.

The Annual Statement was passed out to all in attendance.

Plans to utilize the ARPA funds (funds given to the Township in 2021 from the Federal Government with subsequent usage stipulations) were discussed. Consideration is being given to make plans to remodel the Town Hall to make it more electorate friendly, better ADA accessible, safer, and more energy conservative. Essentially nothing has been done to the Town Hall since it was built in 1974. More specifically, consideration is being given to build a closed-in foyer around two sides of the meeting room, which would provide an entry weather barrier and seating area for voters during elections and some additional space for office files. Deteriorating exterior windows would be replaced and two exterior doors would be installed to make voting traffic more ADA accessible, easier, and safer. The bathrooms would be made ADA compliant, plumbing issues resolved, and given a facelift. The meeting room and office wall paneling would be removed, electrical lines, fax lines, etc. could be inspected with additional outlets and wiring installed, and additional wall insulation installed. Gypsum wallboard could be applied and painted. Ceiling lights could be replaced with energy efficient lighting and a new ceiling could be installed. Vinyl flooring could be installed to accommodate ADA concerns and be easier to clean. Attic insulation could be added to be more energy efficient. Heating and air conditioning will be inspected and possibly upgraded since the last HVAC was installed about 22 years ago. The shop electric will be inspected and improved where it is needed. An electric generator could be purchased to alleviate problems and concerns for power failures during elections and being able to safely open the large shop service doors during power failures.

Abel Schultz discussed the possibility of going to a five person Board with alternating terms and combining the Clerk and Treasurer positions into a full-time position.

Pay raises were discussed. It was decided to research the positions and salaries.

Doug Lawrence made a motion to adjourn and Scott Roth seconded the motion. The motion was unanimously carried.

Dean A. Houlberg  
Clerk