

Town of Albany Minutes

October 10, 2023

The Town Board met at the Town Hall with Abel Schultz, Doug Lawrence, Scott Roth, Grace Spangler, and Shannon Sheflin present. Dennis Nussbaum, Melissa Everson, Ron Krupke and Lynn Novak were also present. The Pledge of Allegiance was shared. Proof of posting was verified in four places and on the website.

Approval of meeting minutes: A motion was made by Abel Schultz and seconded by Doug Lawrence to approve the September Town Board Meeting and Board of Review minutes as presented. Motion carried 3-0.

Treasurer's Report: The Treasurer reported:

\$53,740.14 in Checking Account

\$202,207.57 in Savings Account

\$84,626.01 in the Building Account

\$42,626.68 in the Reassessment Fund

\$68,362.01 in the Machinery Account

\$120,693.74 in the ARPA Account.

Grace Spangler mentioned that the Dog License fee has remained the same for at least 13 years. We will consider raising the fee for 2025 and will put on an agenda in 2024 to discuss. Grace is working on the tax insert and it was decided that we would keep the plowing note and add for additional information refer to the Town website. We received notice that the General Transportation Aid for next year will be 111,000.00 which is about the same as this year. Grace also contacted the bank about getting a credit card for the Township for Clerk and Patrolman. A motion was made by Abel Schultz and seconded by Scott Roth to approve the Treasurer's Report as presented. Motion carried 3-0.

Clerk's report: Abel Schultz and Shannon Sheflin attended the Municipal Workshop held by the Towns Association on September 26th, Shannon Sheflin will be joining the Wisconsin League of Municipalities.

Public Input: Nothing to report.

Website: Nothing to report.

Planning Commission: Nothing to report-Planning Commission did not have a meeting.

Roads and Driveway Permits: Abel Schultz brought up per the Municipal workshop, we do need a speed test prior to reducing the speed limit on Atkinson Rd. It was decided that we would survey the constituents to ask if they wanted to change all town roads to 45 and have a speed study done. In the meantime, Ron Krupke will order two Buggy Signs in the hopes that will help slow people down traveling on Atkinson Rd.

Abel will gather more information regarding what is required for the speed study.

Abel asked Ron Krupke if he could meet with constituents regarding driveway permits if Abel wasn't available.

Driveway Permits requested for Martin Portable Buildings to widen their driveway. They will also be talking to zoning about adding a building by the school.

Ryan and Bobbie Ahnon on N6609 English Settlement Rd. for an out building on their property.

Abel Schultz made a motion to approve Martin Portable Buildings to expand the driveway on Atkinson Rd. Scott Roth seconded the motion. Motion carried 3-0.

Zoning: Nothing to report.

Building Inspector: Nothing to report.

Assessor: Shannon Sheflin will be talking with Linda the Assessor to get the Open Book and Board of Review Dates. Will inform the public as soon as the dates are known. Put the new assessor proposal sent over from Bruce Gardiner on the agenda for next month's board meeting.

Library: Melissa Everson gave the Director report and Budget to review. There were two volunteer projects in September to revamp flower gardens, had seven volunteers, cleaned windows and the loft area. Upcoming silent auction begins and will go live on October 21st. Library is down on donations for the silent auction. December 2nd will be breakfast with Santa. Library numbers are all up except for circulation. Since circulation is down, funding is also down since most people are using the online versions instead of checking out products in the library. The Library budget is up over last year and Melissa stated that they are trying to get the Township contribution to be more in line with what the Village contributes. Doug Lawrence asked if there were any statistics for usage between the Township and Village and Melissa Everson said she would gather those numbers and provide them to the Board.

Fire Department: Fire Department budget was presented, Shannon Sheflin met with Danny Mueller to review the Fire Department budget and to go over the increases.

EMS: EMS budget was presented with increases due to population increase in the township.

Payment of Bills: Grace Spangler mentioned our checking and savings accounts are getting very low. It seems our budgeted numbers are a bit lower than what the actual bills have been. Shannon Sheflin will confirm outstanding balance with Green County and give a copy of the Highway Bills to Ron Krupke to review. A motion was made by Abel Schultz and seconded by Scott Roth to pay the bills as presented minus the Green County Highway Department. Motion carried 3-0.

Equipment: Abel Schultz found a used 2015 Ford F550 with 31,000 miles at Alphorn Ford. Ron Krupke presented a quote from Monroe Truck with the work and items needed such as strobe lights, tailgate spreader, toolboxes, mirrors and windshield wipers. Scott Roth made a motion to approve up to \$2500 out of Machinery Account to get toolboxes and strobe lighting so the truck is road ready, Doug Lawrence seconded the motion. Motion carried 3-0.

Abel Schultz will give the old work truck to Wisconsin Surplus to sell, without knowing Wisconsin Surplus's percentage or what the Auction service will price the truck at, Abel thought it could bring in \$8-\$12,000. The funds from the sale will go back into the machinery account. Shannon Sheflin to bring spare keys to Town Hall. Board discussed the door seals on overhead doors in the shop are bad and need to be replaced or the shop will lose a lot of heat. The replacement needs to be done prior to the exterior building being painted. Abel Schultz will contact Hutchinson Door.

ARPA (American Recovery Plan Act): Town Hall renovations will start November 6th with the exterior painting and November 13th the other contractors begin. All items will need to be removed from the building by November 13th. Town Hall meetings for November and December, Open Book and Board of Review meetings will be at the Library. Shannon Sheflin to reserve library space and let the Planning Commission know about relocating their meetings.

Budget Review: Budget session will be October 24th, 6:30pm at the Town Hall. Budget is due December 15th.

Set Next Meeting: The next regular meetings are set for Tuesday, November 14, 2023 and December 15, 2023.

A motion was made by Doug Lawrence and seconded by Abel Schultz to adjourn. Motion carried 3-0.

Shannon Sheflin-Clerk, Town of Albany