

## **November 2025 Regular Board Meeting Minute**

Called to order: Monday, November 10, 2025, at 6:30 pm at the Town of Albany Town Hall. Proof of Postings: Town website, Albertson Memorial Public Library and Town Hall.

Motion made by Schultz and 2<sup>nd</sup> by Roth to approve the October 2025 Monthly Board Meeting minutes as presented. All in favor. Motion carried.

Public input: Craig Roth inquired if Shamrock Estate roads were built to township specifications, answer is yes. The answer to last meetings question about 3-member Board and staggering terms was answered by the Towns Association. Due to township population of under 2500 residents, no increase is allowed.

Renewal of Assessors Contract: Motion made by Lawrence and 2<sup>nd</sup> by Schultz to accept the yearly rate of \$6500 for 2026 and 2027. All in favor. Motion carried.

2026 Library Tax Exempt Resolution: Green County has taken over the Library Tax Exemption calculations and resolutions for the South Central Library System. Motion made by Schultz and 2<sup>nd</sup> by Roth to approve the resolution. All in favor. Motion carried. Signed resolution must be returned by 10/31/2025 to the Green County Clerk.

Treasurer's Report: Motion made by Roth and 2<sup>nd</sup> by Schultz to approve the Treasurer's report as presented. All in favor. Motion carried. Positive Pay which is a free service offered by CMG Bank to protect the Township from fraudulent checks will start immediately.

ARPA Funds Update: Updated quote received from DP Concrete for the entry door work = \$3000. Waiting on oil pad bid from DP. Briggs Heating and Cooling provided a quote of \$9200 to replace or furnace and air conditioner. New suggested projects: new office printer with Bluetooth capability, add a rolling gate to the parking lot entrance, expand the parking lot to the east and add an entrance door on the eastside of the building. Review quotes/ pricing next month.

Shamrock Subdivision: Joe Dunphy provided the Bartelt Enterprises asphalt paving guarantee for 1787 feet from east Tipperary back to Hammer Road through January of 2027.

Planning Commission Report: A. The Comprehensive Plan is located under Ordinances on the Town of Albany website and listed as Vierbecher Final Land Division Ordinance. The Chairman, Randy Bump, suggested that everyone should read it and that it be relocated to the Planning Commission tab. The Plan should be reviewed every 10 years and updated as needed consulting a lawyer. Potential cost is roughly \$20,000. Residents need to be notified on any changes via a special meeting. Hard copies of The Plan are in the Township Office, and with the Chairman and Vice Chairman. The Town Board and the Planning Committee will have a joint meeting on December 3<sup>rd</sup> to discuss The Plan and determine a process for improved communication. B. A suggestion was made by Lawrence to add a written process flow for building permits, etc.

Driveway Permits: None.

Equipment Update: Ron Krupke suggested that a 40-foot container be purchased for storage at a cost of roughly \$2000 plus \$1000 for transportation. A gravel pad would need to be laid, and a pallet jack purchased as well.

Road Work: A. Snow fences are in process of being put up. B. Ron inquired about a maintenance report that showed Wild Iris as Savannah Oaks. If that is the case fire numbers need changing. C. Salt will need purchasing for this winter season. Past purchase has been 125 to 150 ton. D. We have an ongoing need for part-time snowplow drivers; Luke Eastwood was named as a possible applicant, Schultz to contact. E. Trip funds – looking for suggestions. (1) trip fund still available and must be used by 2027. Schultz suggested we go out for bid(s) in February 2026.

Library Report: Melissa presented the report stating that things have slowed down a bit. Trunk or Treat was a success giving away 100 picture books. Snack with Santa is 12/6 from 9:30 to 11 am. January program is Summer Fun with games at the library. Friends of the Library raised \$3000 from the silent auction which will go towards additional programming.

Fire Department Report: October Police, Fire and Licensing Committee meeting was cancelled. \$9500 was made from the calendar sponsorship.

EMS Report: Next meeting is November 13<sup>th</sup>. Scott to attend.

Bill Payment: Motion to approve bills as presented was made by Schultz and 2<sup>nd</sup> by Lawrence. All in favor. Motion carried.

Next Meeting: Monday, December 8, 2025, and January's meeting is scheduled for Monday, the 12<sup>th</sup>.

Budget Workshop: Scheduled for Thursday, November 14, 2025.

Motion to adjourn made by Schultz and 2<sup>nd</sup> by Roth. Meeting adjourned.